



ERASMUS+ PROGRAMME

Promotion Youth Employment in Prompt Areas in Jordan/ Job-Jo
Project Number: 598428-EPP-1-2018-JO-EPPKA2-CBHE-JP

Kick-off Meeting Agenda

Mutah University

Karak-Jordan

February 24th - 26th, 2019

Venue: The Main Theatre/Student Deanship at MU

Day 1: Mutah University/Student Deanship Affairs Theatre

مسرح عمادة شؤون الطلاب

Sunday, February 24, 2019

9.30 – 10.00	Registration
10:00 – 11:30	<p>Opening Ceremony under the patronage of H.E. Professor Thafer Y. Assaraira The president of Mutah :</p> <ul style="list-style-type: none"> ● Welcome Speech by Dr Saif Nawayseh (Director on International Office) ● Prof. Thafer Y. Assaraira: President of Mutah University ● Prof. Omer Maaitah Coordinator of JOB-JO Project, ● Prof Prof. Sa'eb A. Khresat: President of JUST ● Prof. Mohamed Horani: President of TTU ● Prof Abdelkareem Qdah: President of UJ ● Prof Najib Abu Karaki: President of AHU ● Mr. Ibraheem Al-Karaky: Mayor of GKM
11:30 -12:00	Coffee break
12:00-14:00	<p>Session (1): Stakeholder meeting: over 50 companies and public bodies chaired by Prof Omer Maaitah</p> <ul style="list-style-type: none"> ● Chairman of Karak Council ● Karak Chamber Room: Mr Sabri Aldalaeen ● Engineering Institute –Karak Branch: Eng. Wessam Majalee ● Karak Manicipality: Saleh Obisat ● Creativity Club: Husam Trawneh ● General discussion between Stakeholders and consortium of JOB_JO about unemployment in Remote area ● Recommendation
14:00-15:00	Lunch at Mutah University: Family Club
15:00-17:00	Tour in Mutah University and Karak Municipality
	Back to Hotel

Day two 25-Feb-2019 (Monday): Dead Sea-Hilton	
Session (2): Chaired by Prof Ahmed Al-Salaymeh	
09:30– 11:00	<ol style="list-style-type: none"> 1. Introduction about Partners (<u>Organization, staff, role in the project</u>) 2. UJ Prof. Ahmed Al-Salaymeh 3. AHU Professor Suleiman Al Khattab 4. TTU Prof. Mohammad Abd-Araheem Al-Mahasnh 5. GKM by Zubeida AL-Madadha 6. Mutah University by Saif Nawayseh 7. JUST by Prof. Fahmi Abu Al-Rub
11:00-11:30	Coffee break
11:30-12:40	<ol style="list-style-type: none"> 1. MPWH: Eng. Ghaith Nawaiseh 2. HTWK: Prof.Dr. Al Ghanem 3. INT@EUG: Juman Ebdah 4. ISLA: Prof. Isabel Vilaça 5. UCY: Georgia (Zeta) M. Kapitsaki
12:40-13:30	Presentation on Financial Management by the National Erasmus+ Office – Jordan (Prof. Ahmad Abu-el-Haija and Dr. Reem Alkhader)
13:30-14:00	Coffee break with Snack
14:00-14:30	JOB-JO in Brief (Leader by MU) <ol style="list-style-type: none"> 1. Objectives 2. Expected results and impact
14:30-16:00	WP1: Networking by Prof. Fahmi Abu Al-Rub (Leader by JUST) <ol style="list-style-type: none"> 1.1 Networking and list of Stakeholder Members. 1.2 Questionnaire study including local. Community. 1.3 Analysis the study. 1.4 Sustainability plan
16:00-17:00	General discussion

Day Three 26-2-2019 (Tuesday): Dead Sea-Hilton	
Session (2): Chaired Prof. Fahmi Abu Al-Rub	

09:30 –10:30	<p>(WP2) <u>Development</u>: Establishing Business Network Bureau (Leader by Int@E& HTWK)</p> <p>2.1 Scoping and Market Needs Analysis.</p> <p>2.2 Purchasing equipment, Installation and preparation the Bureau.</p> <p>2.3 Training to study of the experience of European.</p>
10:30 –11:30	<p>(WP3) <u>Development</u>: Organization the Activity of the Bureau by (UCY)</p> <p>3.1. Training of Trainers of the Career Centers,</p> <p>3.2. Development of methodical base for training,</p> <p>3.3. Training activity,</p> <p>3.4. Creation and updating JOB-JO Web site and database,</p> <p>3.5. Creation of network model</p>
11:30-12:30	Coffee break
12:30 –13:30	<p>(WP4) <u>Quality</u>: Quality assurance ((Leader by ISLA)</p> <p>4.1 Quality Committee.</p> <p>4.2 External Evaluation.</p> <p>4.3 Monitoring and Evaluation Plan.</p> <p>4.4 Reports (Reports of Monitoring Committee).</p>
13:30- 14:30	<p>(WP5) <u>Dissemination & Exploration</u>: (Leader by UJ).</p> <p>5.1. Dissemination of project activity and its results: presentations, workshops, events.</p> <p>5.2. Participation in regional Labour Fairs.</p> <p>5.3. Carrying out Conference and info days.</p> <p>5.4. Dissemination plan</p>
14:30-15:00	Coffee break with Snack
15:00-16:00	<p>WP6 Management: JOB-J in Brief, (Leader by MU)</p> <p>Activities and scheduling</p> <p>Financial Management</p>
16:00– 17:00	Open Discussion